



Individual Program Transfer Articulation Agreement
 Between the Maine Community College System acting by and through
 Kennebec Valley Community College
 And The University of Maine System acting by and through
 The University of Maine
 For Transfer From
 Associate in Applied Science in Business Administration
 To
 Bachelor of Science in Business Administration in Management

This Transfer Articulation Agreement is governed by the general Transfer Articulation Agreement Memorandum of Understanding between Kennebec Valley Community College (KVCC) and the University of Maine (UMaine). Current students and graduates who have been enrolled in or earned the identified degree from KVCC and are admissible to the University shall be eligible for credit evaluation under the terms of this agreement.

Admissions requirements: Successful completion of the Associate in Applied Science in Business Administration and a complete application for admission to UMaine.

Scholarships and Financial Aid dates: Applying before June 1st for a fall entry allows students to be considered for transfer merit awards. June 1st is also the on-time FAFSA filing date for fall transfers.

Side by Side Course Equivalency Table as May 2023

Identifies how courses in the Associate in Applied Science in Business Administration at KVCC transfer to the Bachelor of Science in Business Administration in Management at UMaine when the required grade is earned in each course, minimum C- (C for English Composition).

First Semester

KVCC BUS Transfer Courses:		Cr	UMaine Transfer Equivalent:		Cr
BUS 101*	Principles of Business	3	MGT 101	Intro to Business	3
COM 104	Intro to Communications	3	CMJ 103	Public Speaking @(Social Contexts)	3
CPT 115*	Technology for Business	3	BIS 235	Digital Bus Transformation	3
ENG 101	College Composition	3	ENG 101	College Composition @	3
MAT 111	Quantitative Reasoning	3	MAT 100X	Mathematics Elective@(Quant Lit)	3
	Credits	15		Credits	15

Second Semester

KVCC BUS Transfer Courses:		Cr	UMaine Transfer Equivalent:		Cr
ACC 115*	Accounting for Business- must be taken with ACC 212	3	ACC 201	Financial Accounting – only if taken with ACC 212 – if taken alone it transfers as ACC 100X Accounting Elective	3
BUS 113*	Principles of Marketing	3	MKT 270	Principles of Marketing	3
BUS 115*	Principles of Management	3	MGT 325	Principles of Mgt & Organization	3
ENG 219	Business & Professional Writing	3	ENG 317	Business & Technical Writing @ (Writing Intensive)	3
MAT 225	Math for Business & Economics	3	MAT 115	Applied Math for Bus & Econ@ (Quant Lit)	3
Credits		15	Credits		15

Third Semester

KVCC BUS Transfer Courses:		Cr	UMaine Transfer Equivalent:		Cr
ACC 212	Computerized Accounting	3	ACC 200X	Accounting elective – when taken with ACC 115 the combined content allows the student to receive credit for UM's ACC 201 as stated above.	3
BUS 116*	Business Law	3	MGT 220	Legal Environment of Business	3
BUS 215*	Human Resource Management	3	MGT 200X	Management Elective	3
CPT 131	Foundations of Digital Design	3	MKT 200X	Marketing elective	3
ECO 113	Principles of Macro Economics	3	ECO 121	Principles of Macroeconomics@ (Social Contexts)	3
Credits		15	Credits		15

Fourth Semester

KVCC BUS Transfer Courses:		Cr	UMaine Transfer Equivalent:		Cr
BUS 213	Digital Marketing	3	MKT 200X	Marketing Elective	3
BUS 218*	Small Bus Entrepreneurship	3	MGT 342	Small Business Management	3
BUS 250*	Internship/Capstone	3	MGT 200X	Management Elective	3
ECO 114	Principles of Microeconomics	3	ECO 120	Principles of Microeconomics@ (Social Contexts)	3
PHI 110	Intro to Contemporary Ethics	3	PHI 100	Contemporary Moral Prob@ (Ethics/West Cult/Soc Con)	3
Credits		15	Credits		15
Total Credits:		60	Credit Transfer Totals:		60

A minimum grade of C- (or C for English Composition) is required for transfer credit to be awarded.

*KVCC requires a minimum grade of C in designated common and program core courses

@ satisfies a UMaine General Education Requirement.

Special Notes

For an up-to-date list of how KVCC courses transfer to UMaine and which KVCC courses can be used to meet UM General Education Requirements, please consult the [UMS Online Transfer Equivalency Tool](#) that can be found online.

Courses taken at KVCC in which the student did not earn the required grade to satisfy either transfer credit or degree requirements at UMaine would need to be retaken at either UMaine or KVCC in order to earn the grade needed to count toward the degree at UMaine. Once enrolled at UMaine, the student would need to seek permission from his or her advisor and complete a domestic study away form to alert Student Records if they plan to take any courses at KVCC.

Suggested course sequence for the last 4 semesters at UMaine as of April 2023

For those who have earned KVCC's Associate of Applied Science in Business Administration - courses may vary for students who transfer before earning their associate degree.

Semester 5			Cr	Semester 6		Cr
BIS 105	Excel Fund for Business Analytics	1	MGT 337	Prod and Operations Management	3	
MGT 343	Intro to International Business	3	ENG	English Elective	3	
STS 132	Principles of Statistical Inference	3	MGT 326	Organizational Behavior	3	
PSY 100	Intro to Psychology	3	Elective	Free elective	3	
ACC 202	Managerial Accounting	3	Elective	Free elective	3	
GEN ED	Applied Science	3				
	Credits	16		Credits	15	

Semester 7			Cr	Semester 8		Cr
FIN 350	Corporate Finance	3	MGT 449	Strategic Management	3	
MGT 327	Business & Society	3	MGT 330	Human Resource Management	3	
MGT	Management Elective	3	GEN ED	Population & Environment	3	
GEN ED	Cultural Div & Intern'l Perspectives	3	GEN ED	Artistic & Creative	3	
GEN ED	Lab Science	4	Elective	Free Elective	3	
	Credits	16		Credits	15	

*General Education Requirement courses do not have to be taken in the order shown. Student may also choose to meet general education requirements by taking additional courses at CMCC that have been identified as meeting UMaine's general education requirements or they may choose to take them during May term, Summer session or January term at UMaine.

Degree Requirement Notes:

Total minimum degree credit hours required for the Bachelor of Science in Business Administration in Management is **120 credits** consisting of specific degree requirements, specific elective requirements, and general education requirements.

A C- or better is required in all business core classes and those classes may be repeated only once. When a student earns a grade less than a C- in a core business course, they must retake that class at UMaine.



Concentrations are available in International Business, Entrepreneurship and Management Information Systems – please see the Maine Business School web site for details: umaine.edu/business/undergrad-majors-and-concentrations/.

Students transferring from KVCC fill many of the Business Administration degree program electives with courses taken as part of their KVCC Associate’s degree program – students wishing to also complete a concentration with their Business Administration degree at UMaine may need to take additional courses beyond those listed in this agreement to complete the requirements to earn a concentration. Please check with your advisor for specific details.

Transfer students will be accorded the same standards and criteria for admission to a major degree sequence as UMaine students. All applicants accepted to UMaine’s baccalaureate programs must fulfill the graduation requirements as identified in UMaine’s academic catalog. For up to date degree information please check UMaine’s online catalog at <http://catalog.umaine.edu/>. The most recent transfer credit equivalency information is available through the online transfer equivalency listing located at <https://peportal.maine.edu/>. See appendix A for complete degree requirements.

Contacts/designee at each campus for more information:

Kennebec Valley Community College

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University of Maine:

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Articulation Implementation and Agreement Review

The Chief Academic Officer designee of the collaborating institutions shall be responsible for implementing this agreement, for identifying and incorporating any changes into subsequent agreements, and for conducting a periodic review of this agreement.



**KENNEBEC VALLEY
COMMUNITY COLLEGE**



**THE UNIVERSITY OF
MAINE**

Signatures to this Agreement

This agreement becomes effective on June 1, 2023 and will be reviewed in July 2028 for renewal discussion.

Kennebec Valley Community College

University of Maine

Kathryn Englehart
Dean of Academic Affairs

John C. Volin
Executive Vice President for Academic Affairs
And Provost

Kathryn Englehart 7/5/2023
Signature date

John C. Volin 6/15/2023
Signature date

Jim Chapman
Department Chair, Business Administration

Norm Jones
Interim Vice President for Enrollment Management

Jim Chapman 6/26/23
Signature date

Norm Jones 6/13/2023
Signature date

Jason Harkins
Executive Dean &
Assoc Professor of Management,
Maine Business School

Jason Harkins 6/12/23
Signature date

Patti Miles
Interim Associate Dean & Associate Professor of
Management, Maine Business School

Patti Miles 6/13/23
Signature date

Appendix A

University of Maine Bachelor of Science Degree in Business Administration in Management – May 2023

First Semester			Second Semester		
UMaine		Cr			Cr
BIS235	Digital Business Transformation	3	CMJ103	Public Speaking	3
ECO120	Principles of Microeconomics	3	ECO121	Principles of Macroeconomics	3
ENG101	College Composition	3	MAT115 MAT126	Applied Math for Business / Econ OR Calculus	3 or 4
MGT101	Intro to Business	3	Gen Ed	Western Cultural Tradition	3
PSY100	General Psychology	3	Ged Ed	General Education	3
		15			15/16

Third Semester			Fourth Semester		
UMaine		Cr			Cr
ACC201	Principles of Financial Accounting	3	ACC202	Principles of Managerial Accounting	3
Gen Ed	Lab or Applied Science	4	BIS105	Excel Fund for Business Analytics	1
MGT220	The Legal Environment of Business	3	MGT325	Principles of Management & Organization	3
		3	MKT270	Marketing	3
Gen Ed	Population & Environment	3	Gen Ed	Lab or Applied Science	3
STS232 or STS215	Principles of Statistical Inference OR Intro to Stats for Bus & Econ		Gen Ed	Artistic & Creative Expression/Cultural Diversity	3
		16			16

Fifth Semester			Sixth Semester		
UMaine		Cr			Cr
ENG317	Business & Technical Writing	3	MGT327	Business and Society	3
FIN350	Business Finance	3	MGT337	Production/Operations Management	3
MGT326	Organizational Behavior	3	MGT343	Intro to International Business	3
MGT330	Human Resource Management	3	ENG	English Course	3
	Elective	3		Elective	3
		15			15

Seventh Semester			Eighth Semester		
UMaine		Cr			Cr
MGT	Management Elective	3	MGT449	Strategic Management	3
Elective	Free Elective	3	MGT	Management Elective	3
Elective	Free Elective	3	Elective	Free Elective	3
Elective	Free Elective	3	Elective	Free Elective	3
Elective	Free Elective	3	Elective	Free Elective	3
		15			15

Minimum Program Credits required for the degree: 120 credits Concentrations are available in International Business, Entrepreneurship and Management Information Systems – please see the Maine Business School web site at umaine.edu/business/management-major/ for details. Artistic & Creative Expression and Cultural Diversity Electives may be satisfied by a careful choice of an English elective.